

PERSONAL AND CONFIDENTIAL
RE: Jury Service

Dear Juror:

You have been chosen for jury service in the United States District Court as a potential juror. Enclosed is a short Juror Questionnaire. You must fill it out and send it back in the envelope which has been provided for that purpose. A stamped, pre-addressed return envelope is also enclosed for your convenience. You must complete and return the questionnaire by [insert date].

Please take the time right away to complete the "Juror Questionnaire". Please answer each question and provide a complete and honest answer. You should answer this questionnaire by yourself and you must not talk to anyone about the case nor should you conduct any type of research on the Internet. The time and effort you invest now should save you (and many others) much time and effort in the future.

The Court greatly appreciates your cooperation.

Very truly yours,

By: _____
Clerk of the United States District Court

INSTRUCTIONS TO JURORS

The attached juror questionnaire must be answered by you. This document will assist the judge and lawyers in selecting a jury. Answer all the questions to the best of your ability. There are no right or wrong answers. To answer correctly you must answer honestly.

We need your help so that we can select a fair and impartial jury in this case. Only the judge and lawyers will know your name. Do not assume anything from these questions. The fact they are being asked does not necessarily have anything to do with the evidence that you will hear.

The judge and lawyers know that every person has beliefs and prejudices concerning many things. You should answer with your true feelings and opinion, whatever they may be. Do not assume that any of your answers will qualify you or disqualify you from serving on this jury.

Please fully answer each question to the best of your ability. Write or print clearly. You must not ask anyone for help. Do the best you can.

If you cannot answer a question because you do not understand it, write "Do Not Understand" in the margin next to the question. If you cannot answer because you do not know, write "Do Not Know" in the margin next to the question. If you want to explain your answer do so briefly in the margin next to the question. If for any reason you do not want to answer any of the questions asked, please write the word "PRIVATE" next to the question and we will take this matter up with you privately.

We are all certain that you understand the importance of juries to our American system of justice. We are confident that you will not try to avoid your duty as a citizen to serve if it is at all possible to do so. Without your help our courts cannot operate properly under the Constitution.

An Explanation Sheet is provided for you at the end of the questionnaire to answer questions more fully. Rather than leaving out information, please turn to the end and put the Question Number and the remainder of your answer on the explanation sheet.

Because your answers are part of the jury selection process and become part of the records of this court, your answers must be truthful under penalty of perjury.